

*The Board of Trustees  
of the  
School and Institutional Trust Lands Administration*

*New Policy*       *Amends Policy No. \_\_\_\_\_*       *Repeals Policy No. \_\_\_\_\_*

*Policy Statement No. 2013-01*

*Subject: Public Comment at Board Meetings*

*The Board of Trustees of the School and Institutional Trust Lands Administration met in open, public session on January 9, 2013, and by majority vote declared the following to be an official policy of the Board.*

As statutorily established, the duty of the Board is to the beneficiaries. The exclusivity of that duty notwithstanding, and in the interest of being fully informed, the Board will accommodate requests from the public to comment on matters before the board under the following policy:

1. Public comments will be limited to the allotted public time on the agenda. Individual presentations shall last only three minutes for each presenter. The total time for public comment on the agenda is limited to 15 minutes at any given Board meetings.
2. Requests to comment on matters not pertinent or relevant to the Board shall be at the chair's discretion. If a request to comment is related to a specific item on the board agenda the chair of the meeting may request that those comments be heard at the time the specific item is taken up by the Board.
3. Extension of the public comment period requires a majority vote of the Board.
4. Requests for an opportunity to comment will be added to the agenda in the order in which notice is provided. Notice of intent to make public comment is preferred but not required and shall be submitted to the executive secretary by phone call, in writing, or by electronic communication prior to a Board meeting.
5. Demonstrations and protests, to illustrate a point, are not allowed. Signs, posters, or handouts with relevant graphics or illustration depicting new information may be used as presentation tools.
6. Those wishing to share information that will take longer than three (3) minutes are invited to submit printed material for distribution to the Board. Printed material may also accompany verbal comments to the Board.

BY THE BOARD:

  
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Daniel C. Lofgren, Chairman