

*The Board of Trustees*  
*of the*  
*School and Institutional Trust Lands Administration*

*New Policy*       *Amends Policy No. 2005-03*       *Repeals Policy No. 98-03*

*Policy Statement No. 2006-02*      *Subject:      Sale of Non-Trust Lands*  
*At Auction*

*The Board of Trustees of the School and Institutional Trust Lands Administration met in open, public session on January 19, 2006, and by majority vote declares the following to be an official policy of the Board:*

With the consent of the State Risk Manager, the Board supports the marketing and disposal of non-trust lands by the Trust Lands Administration, subject to the following limitations:

1. This service will be made available only to the beneficiaries of the trust, their closely related institutions, properties where the beneficiaries may have an interest, and lands owned and/or managed by other agencies of the State.
2. This policy shall remain in effect until terminated by the Board.
3. The Trust Lands Administration shall have absolute discretion regarding whether or not to market particular properties.
4. The Trust Lands Administration shall enter into a contract with the entity (the “seller”) for which it will be marketing and disposing of the property. The contract shall include at least the following provisions:
  - a. The seller will reimburse Trust Lands Administration for the actual costs of marketing and selling the property.
  - b. The minimum-acceptable selling price, which shall be set by the seller, and any other instructions from seller to Trust Lands Administration.
  - c. The duties to be performed by Trust Lands Administration.

- d. A provision holding Trust Lands Administration harmless and indemnifying it from any and all claims, including claims relating to the validity of title, the correctness of the legal description, and hazardous waste liability. There may be an exception, however, for an improper sale by Trust Lands Administration for less than the minimum-acceptable selling price.
  - e. A requirement that the seller obtain a commitment for title insurance and provide the original documentation to Trust Lands Administration prior to the date of the sale.
  - f. A requirement that the seller provide Trust Lands Administration with an executed conveyance document to be used by Trust Lands Administration in the event the property is sold for at least the minimum-acceptable selling price.
5. Trust Lands Administration may not finance the sale of the properties.
6. At any sale involving non-trust lands property, Trust Lands Administration should announce the fact of a guaranteed minimum price and explicitly disclaim any warranties or representations of title by Trust Lands Administration.