

REQUEST FOR UTAH GOVERNMENT RECORDS (GRAMA)

TO: Brigid Carney / Legal Group
GRAMA Records Specialist
School and Institutional Trust Lands Administration (SITLA)
675 East 500 South, Suite 500
Salt Lake City, Utah 84102

Or: **Submit request via email to: TLA-Legal@utah.gov**

FROM:

Name:	
Address:	
Phone:	
Email:	
Date:	

DESCRIPTION OF RECORDS:

Records must be described with reasonable specificity.

I would like to inspect (view) the records. I understand that I will be responsible for fees associated with research and compilation charges as permitted by UCA 63G-2-203.

I would like to receive a copy of the records. I understand that I will be responsible for fees associated with research and compilation charges, and copy charges as permitted by UCA 63G-2-203.

I authorize costs up to

Pursuant to UCA 63G-2-203(4), I am requesting a fee waiver based on:

Releasing the record primarily benefits the public rather than a person. Explain:

I am the subject of the record.

I am the authorized representative of the subject of the record.

My legal rights are directly affected by the record and I am impoverished.

(Please attach information supporting your request for a waiver of the fees.)

If the requested records are not public, please explain why you believe you are entitled to access.

I am the subject of the record.

I am the person who provided the information.

I am authorized to have access by the subject of the record or by the person who submitted the information. Documentation required by UCA 63G-2-202 is attached.

Other. Explain:

I am requesting expedited response as permitted by UCA 63G-2-204(3)(b). (Attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication; or other information that demonstrates that you are entitled to expedited response.)

Providing false information, including contact information, will invalidate this request.