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FOR OFFICE USE ONLY
Receipt Date
Receipt Number
Amount Received
Check Number

Mineral Production and Revenue Report

Please print or type

Payor Name: _____
 Address: _____

 City: _____
 State: _____ Zip Code: _____

Account No. _____
 Page _____ of _____

- 1) State Lease Number: _____
- 2) Product Type: _____
- 3) Report Period, From: _____ To: _____

	<u>Percent of Value</u>	<u>Cents per Ton</u>
4) Volume/Weight Mined	_____	_____
5) Volume Weight Sold	_____	_____
6) Ending Inventory	_____	_____
7) Quality Measurement	_____	_____
8) Price	\$ _____	\$ _____
9) Gross Value	\$ _____	
10) Adjustments	\$ _____	
11) Net Value	\$ _____	
12) Rate	_____	
13) Amount Due	\$ _____	\$ _____
14) Deductions	\$ _____	\$ _____
15) Amount Paid	\$ _____	\$ _____

I, _____, the preparer of this report, declare under penalty of perjury that the information contained herein is accurate, true and complete.

Preparer's Name: _____ Date: _____

Telephone No: _____ E-mail _____

Mineral Production and Revenue Report Instructions

Enter Payor Name and Account No. (Lessee number)

- 1) **State Lease Number:** for example, ML 0001.
- 2) **Product Type:** refer to the provided list and submit a report for each commodity sold in the report period, call the listed number above or visit our website.
- 3) **Report Period:** the month or the beginning and ending month the transactions occurred, reported either every month, quarter, semi-annually, or annually. Reports are due as specified in your lease agreement or by agency rule. If not specified in the lease agreement, the report and payment is due by the last day of the month that succeeds the last month of the permit year.
- 4) **Volume/Weight Mined:** amount produced during the report period.
- 5) **Volume/Weight Sold:** the volume of production, from a prior or current period, sold.
- 6) **Ending Inventory:** the volume of production remaining after deducting the volume sold for the period.
- 7) **Quality Measurement:** if applicable, the weighted average measure of the commodity's quality (for example, assay, BTU, melting point, %CACO₃, etc.)
- 8) **Price:** the unit value of the total monies collected for the transacted volume.
- 9) **Gross Value:** the total monies collected for the transacted volume (line 5 times line 8).
- 10) **Adjustments:** if applicable, to gross value before the calculation of the gross royalty owed.
- 11) **Net Value:** the value basis for determining the gross royalty (line 9 minus line 10).
- 12) **Rate:** the royalty interest or amount by volume the lessor retained as described in the lease agreement.
- 13) **Amount Due:** multiply the net value on line 10 by the rate on line 11.
- 14) **Deductions:** for taking a credit for prepaid lease rent and other amounts preauthorized by the agency. The rental adjustment is limited to the amount due for the period. Prepaid rent is only recoverable within the current lease year. Other advanced payments may be recovered beyond the current lease year. Review the lease agreement for guidance.
- 15) **Amount Paid:** the amount due on line 13 less any deductions from line 14.

Upon completion, please verify all calculations