

State of Utah  
School & Institutional  
Trust Lands Administration

## **Sienna Hills**

### **Sediment and Debris Removal RFP**

#### **Washington, Utah**

# **Sediment and Debris Removal RFP for SIENNA HILLS SUMMARY**

The State of Utah, School and Institutional Trust Lands Administration (“Trust”) master planned a mixed-use community off milepost 13 in Washington City (“City”), Washington County, Utah known as Sienna Hills.

A certain amount of sediment has slowly collected over time in the small drainage channel behind Copper Leaf in Sienna Hills, off Grapevine Crossing Road, thus reducing the capacity of storm water running through the drainage. In addition, foliage, bushes, and trees have also prospered in the drainage, thereby further reducing storm water flows while also posing a fire hazard to the nearby homeowners.

GENERAL INTENT – The Trust anticipates entering into a transaction wherein the selected Landscaper will provide all resources to remove approximately 375 cubic yards of sediment (actual numbers to be verified by Landscaper) and the vegetation growing within the drainage, as further described in the construction documents. Any clean sediment (having no foliage or other debris in it), may be relocated to the end of Sandy Talus Road, specific location to be verified and approved by the Trust. Any contaminated material will need to be hauled off site.

REQUEST FOR PROPOSAL (RFP) – The Trust requests proposals from qualified landscapers to provide all resources as further described in the construction documents to remove the sediment and the plant life in the referenced drainage within Sienna Hills.

EXPECTATION – The landscaper must use manpower or extremely small machinery to remove the sediment in the drainage. In addition, the Landscaper must comply with all Federal, State, and City ordinances in order to successfully perform the work required in the construction documents.

## **1. Landscaper Information**

All parties wishing to submit a proposal for this RFP must submit Company profile details addressing the following information to support their qualification:

A. *Resume/background information on:*

- i. General range of landscaping experience.
- ii. Equipment to be used in the drainage.
- iii. Number of employees who will work on the project.

B. *Contact information for:*

- i. The entity’s lead representative (including Email address and fax number).
- ii. A minimum of two (2) past or current clients where the Landscaper

has provided similar landscaping services.

**2. Compensation**

All RFP responses should include an hourly rate sheet (the amount the Company charges for each employee). The final amount should detail the anticipated hours and title of each employee involved as outlined in the aforementioned hourly rate sheet. Any overhead costs should be included in this so that there will be a sum total showing a not to exceed price to perform all aspects of the work described herein.

It is anticipated that there will be no partial payments for this work. Although the Owner is not requiring the Landscaper to complete the job within a specified amount of time, Owner will not pay Landscaper until all of the work is satisfactorily completed.

**3. Decision Criteria**

The Trust recognizes that its selection of a qualified contractor for the Project will include a subjective component within the objective components identified below. Landscapers who do not meet the requirements outlined under the heading: “Landscaper Information” from item 1 above will not be considered. Of those who meet the minimum qualifications, the Trust plans on using the following criteria to select the contractor for the Project, but reserves discretion in its decision.

- Total number of hours expected to complete project (10%)
- Total “not to exceed” contract price (30%)
- Depth of relevant landscaping experience (20%)
- Equipment to be used in the drainage (25%)
- Equipment to be used to haul away the sediment (15%)

**4. Submission Information**

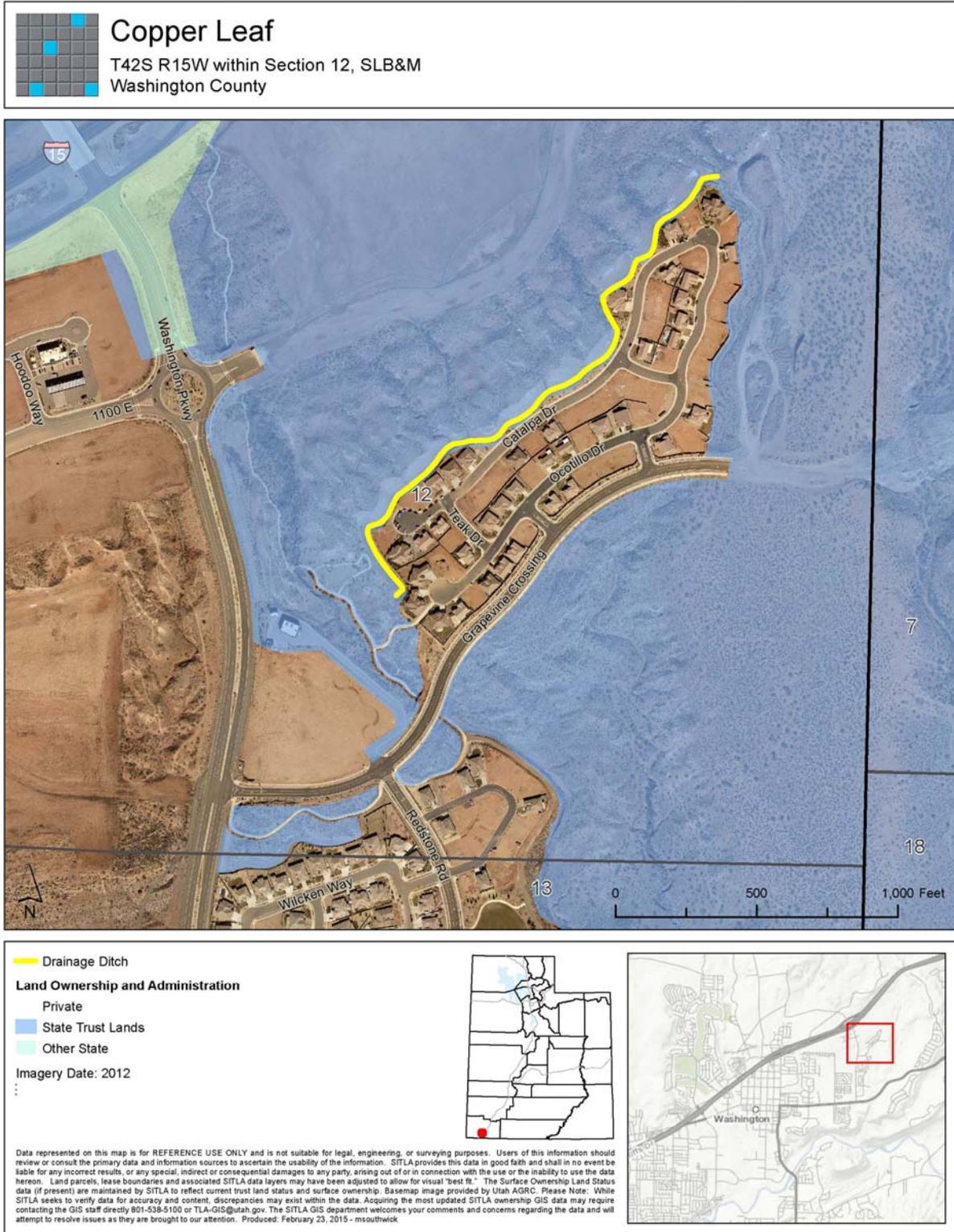
All proposals shall be received by **3:00 P.M.** on Friday, **March 26, 2015**. Proposals should be uploaded to Bid Sync.

Faxed, e-mail, or hard copy proposals will not be accepted. If you have any problems uploading your proposals to Bid Sync, you can call their helpline at 1-800-990-9339. The Trust reserves the right to extend the submission deadline.

*The Trust reserves the right to reject any or all proposals.* For more information, please contact:

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**Figure 1: Sienna BMP Failure Location Map.**



Document Path: V:\GIS\Development\LMBS\_DEV\Projects\SiennaHills\SiennaHillsBMP\SiennaHillsBMP\CopperLeaf\_RFP.mxd Coordinate System: NAD 83 UTM Zone 12N